

FORM NO I

(See Rule 7 of the Tamil Nadu Societies Registration Rules, 1978)
**APPLICATION FOR THE ISSUE OF CERTIFICATE OF REGISTRATION
UNDERSECTION 10 OF THE TAMIL NADU SOCIETIES REGISTRATION
ACT, 1975 (TAMIL NADU ACT 27 OF 1975)**

From

The President / Secretary
TAMIL NADU TEACHERS EDUCATION UNIVERSITY ALUMNI ASSOCIATION (TNTEUAA)
Tamil Nadu Teachers Education University,
176/6, Gangaianman Kovil Street,
Karapakkam, Sholinganallur Taluk,
Chennai District, Tamil Nadu,
Pincode - 600097

To

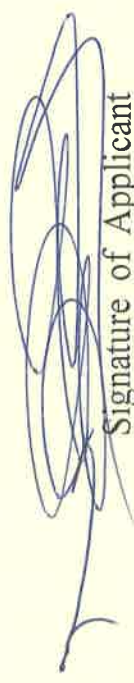
The Registrar of Societies,
Chennai South

Sir,

1. A society by name of **TAMIL NADU TEACHERS EDUCATION UNIVERSITY ALUMNI ASSOCIATION (TNTEUAA)** has been formed on 02/08/2021.
2. I enclose herewith the Memorandum and Bye-Laws of the said society.
3. I remit herewith a sum of Rs.5100/- being the fee for the registration of the Society.
4. I am a member of the Committee of the Society.
5. I have been duly authorized on the behalf of the Committee of the Society.
6. The society may be registered and the Certificate of Registration be issued.

Place :

Date :



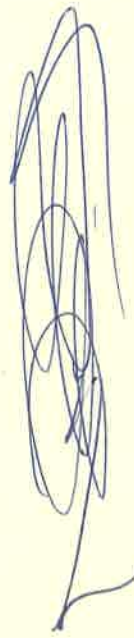
Signature of Applicant

LIST OF EXECUTIVE COMMITTEE MEMBERS

**TAMIL NADU TEACHERS EDUCATION UNIVERSITY
ALUMNI ASSOCIATION (T N T E U A A)**

**Tamil Nadu Teachers Education University,
176/6, Gangaianman Kovil Street,
Karapakkam, Chennai -97**

Sl. No.	Name	Designation	Occupation	Address
1.	Prof. N.Panchanatham	President	Vice Chancellor	I-3, Ranganathan Road, New Kothangudi Flats, C.Kothangudi, Annamalainagar, Cuddalore District, Tamil Nadu, Pincode -608002,
2	Prof. V.Balakrishnan	Vice President	Registrar i/c	No.16, Om Shiva Nagar, C.Thandeeswaranallur, Chidambaram Taluk, Cuddalore District, Tamil Nadu, Pincode – 608 001
3	Prof. P.Ganesan	Secretary	Professor	No.2/2/9, Perumal Kovil Street, Meenatchipuram, Bodinayakanur Taluk, Theni District, Tamil Nadu, Pincode - 625582
4	Dr.A.Magalingam	Joint Secretary	Asstistant Professor	No.528A, Gandhi Nagar, Anganathavalasai, Thirupattur, Vellore Taluk, Vellore District, Tamil Nadu, Pincode – 635652.
5	Mrs.D.K.Nagarathi	Treasure	Assistant Registrar	No.35A, 2nd Street, Thirupathi Nagar, Valasaravakkam, Ambattur, Ambattur Taluk, Chennai District, Tamil Nadu, Pincode - 600087



Sr No.	Name	Designation	Occupation	Address
6	Prof.M.Govindan	Executive Committee Member	Professor	No.309, 2nd South Cross Street, Mariyappan Nagar, Annamalai Nagar Post, Usuppur, Cuddalore O.T, Cuddalore Taluk, Cuddalore District, Tamil Nadu, Pincode - 608002
7	Prof. M. Soundararajan	Executive Committee Member	Professor	No.10, Main Road Kunnam, Kunnam Taluk, Perambalur District, Tamil Nadu, Pincode - 621708
8	Prof. N.Ramakrishnan	Executive Committee Member	Professor	Plot No.4, Annamalai Nagar, D.Pudukudi, Achampathu, Madurai West Taluk, Madurai District, Tamil Nadu, Pincode - 625019
9	Prof.S.Mani	Executive Committee Member	Professor	Old No.31, New No.9, Dooming Lane, 1 Floor, Santhome, Mylapore Mylapore Taluk, Chennai District, Tamil Nadu, Pincode - 600004
10	Dr.K.Rajasekaran	Executive Committee Member	Associate Professor	No.19/20, Therodum North Street, Agaram, Parangipettai, Bhuvanagiri Taluk, Cuddalore District, Tamil Nadu, Pincode - 608502
11	Dr.M.Kanmani	Executive Committee Member	Associate Professor	No.7, 2nd Street, Thenirukulam, Krishna Nagar, Ramaiyanpatti, Tirunelveli - 627 358
12	Dr.P.C.Nagasubramani	Executive Committee Member	Associate Professor	G-403, S&P Ssense, Kamarajar Street, Ayanambakkam, Maduravoyal, Maduravoyal Taluk, Chennai District, Tamil Nadu, Pincode - 600095

1. Name of the Society

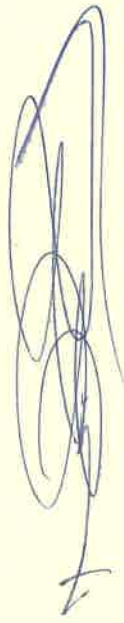
Tamil Nadu Teachers Education University
Alumni Association (TNTEUAA)

2. Address of the Society

Tamil Nadu Teachers Education University
176/6, Gangaianman Koil Street,
Karapakkam, Chennai – 97

3. Main Objective

TNTEUAA Caters to the Educational
need of Backward Students Ministry to
Women Empowerment, Brings out Students
latent talent, Brightens up career Avenues,
Shapes up a New Generation, Strives for total
Excellence. Provides career and vocational
guidance to the Alumni



FORM NO. V

(See Rule 15 of the Tamil Nadu Societies Registration Rules, 1978)

NOTICE OF SITUATION / CHANGE OF SITUATION OF THE REGISTERED OFFICE OF THE SOCIETY UNDER SUB-SECTION (1) OF SECTION 13 OF THE TAMIL NADU SOCIETIES REGISTRATION ACT, 1975

(TAMIL NADU ACT 27 OF 1975).

1) Name of the Society	TAMIL NADU TEACHERS EDUCATION UNIVERSITY ALUMNI ASSOCIATION (TNTEUAA)
2) Date of Registration	-
3) The Registration Number and Year of Registration	-
4) Presented By	-

To

The Registrar of Societies,
Chennai South

Sir,

TAMIL NADU TEACHERS EDUCATION UNIVERSITY ALUMNI

ASSOCIATION (TNTEUAA) hereby gives you notice under sub-section (1) of Section 13 of the

Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), that the registered

office of the Society TAMIL NADU TEACHERS EDUCATION UNIVERSITY ALUMNI

ASSOCIATION (TNTEUAA) situated at Tamil Nadu Teachers Education University, 176/6,

Gangaianman Kovil Street, Karapakkam, Sholinganallur Taluk, Chennai District, Tamil Nadu,

Pincode - 600097, on the _____ Day of _____ Month _____.


Signature

FORM NO. VI

(See Rule 16 of the Tamil Nadu Societies Registration Rules, 1978)

REGISTER OF MEMBERS TO BE MAINTAINED UNDER SUB-SECTION (1) OF SECTION 14 OF THE TAMIL NADU SOCIETIES REGISTRATION ACT, 1975 (TAMIL NADU ACT 27 OF 1975).

REGISTER OF MEMBERS

Sr No.	Name of the member	Full Address of the Member	Occupation	Date of Enrolment	Date of Resignation or Removal	Remarks
1.	Prof. N.Panchanatham	I-3, Ranganathan Road, New Kothangudi Flats, C.Kothangudi, Annamalaiagar, Cuddalore District, Tamil Nadu, Pincode -608 002	Vice Chancellor	2/08/2021	-	-
2.	Prof. V.Balakrishnan	No.16, Om Shiva Nagar, C.Thandeeswaranallur, Chidambaram Taluk, Cuddalore District, Tamil Nadu, Pincode - 608001,	Registrar i/c	2/08/2021	-	-
3.	Prof. P.Ganesan	No.2/2/9, Perumal Kovil Street, Meenatchipuram, Bodiyakanur Taluk, Theni District, Tamil Nadu, Pincode - 625582,	Professor	2/08/2021	-	-
4	Dr.A.Magalingam	No.528A, Gandhi Nagar, Anganathavalasai, Thirupattur - Dist. Tamil Nadu, Pincode - 635652,	Assistant Professor	2/08/2021	-	-
5.	Mrs.D.K.Nagarathi	No.35A, 2nd Street, Thirupathi Nagar, Valasaravakkam, Ambattur, Ambattur Taluk, Chennai District, Tamil Nadu, Pincode - 600087,	Assistant Registrar	2/08/2021	-	-
6.	Prof.M.Govindan	No.309, 2nd South Cross Street, Mariyappan Nagar, Annamalai Nagar Post, Usuppur, Cuddalore District, Tamil Nadu-608002,	Professor	2/08/2021	-	-



7.	Prof. M. Soundararajan	No.10, Main Road Kunnam, Kunnam Taluk, Perambalur District, Tamil Nadu, Pincode - 621708,	Professor	2/08/2021	-	-
8.	Prof. N.Ramakrishnan	Plot No.4, Annamalai Nagar, D.Pudukudi, Achampathu, Madurai West, Madurai District, Tamil Nadu, Pincode - 625019,	Professor	2/08/2021	-	-
9.	Prof.S.Mani	Old No.31, New No.9, Dooming Lane, 1 Floor, Santhome, Mylapore Taluk, Chennai Tamil Nadu, Pincode - 600004,	Professor	2/08/2021	-	-
10.	Dr.K.Rajasekaran	No.19/20, Therodum North Street, Agaram, Parangipettai, Bhuvanagiri Taluk, Cuddalore District, Tamil Nadu, Pincode - 608502,	Associate Professor	2/08/2021	-	-
11.	Dr.M.Kanmani	No.7, 2nd Street, Thenirukulam, Krishna Nagar, Ramaiyanpatti, Tirunelveli – 627 358	Associate Professor	2/08/2021	-	-
12.	Dr.P.C.Nagasubramani	G-403, S&P Sense, Kamarajar Street, Ayanambakkam, Maduravoyal, Chennai -600 095, Tamil Nadu, Pincode – 600 095,	Associate Professor	2/08/2021	-	-

Name and Address of the Society

: Tamil Nadu Teachers Education University

176/6, Gangaianman Kovil Street,

Karapakkam, Chennai -97

Date of Registration











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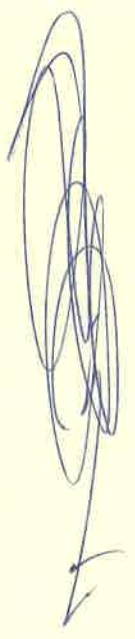
The Registration number and year of
Registration



:

BYE-LAWS

Signatures to the Memorandum hereby certify that the Bye-Laws is the correct copy.

S.No	Member's Name	Occupation	Address	Signature
1.	Prof. N.Panchanatham	Vice Chancellor	I-3, Ranganathan Road, New Kothangudi Flats, C.Kothangudi, Annamalainagar, Cuddalore District, Tamil Nadu, Pincode -608002,,	
2.	Prof. V.Balakrishnan	Registrar i/c	No.16, Om Shiva Nagar, C.Thandeeswaranallur, Chidambaram Taluk, Tamil Nadu, Pincode - 608001,	
3.	Prof. P.Ganesan	Professor	No.2/2/9, Perumal Kovil Street, Meenatchipuram, Boḍinayakanur Taluk, Theni District, Tamil Nadu, Pincode - 625582,	
4.	Dr.A.Magalingam	Assistant Professor	No.528A, Gandhi Nagar, Anganathavalasai, Thirupattur District, Tamil Nadu, Pincode - 635652,	
5.	Mrs.D.K.Nagarathi	Assistant Registrar	No.35A, 2nd Street, Thirupathi Nagar, Valasaravakkam, Ambattur, Ambattur Taluk, Chennai District, Pincode - 600087,	
6.	Prof.M.Govindan	Professor	No.309, 2nd South Cross Street, Mariyappan Nagar, Annamalai NagarPost, Usuppur, Cuddalore, Cuddalore District, Tamil Nadu-608002,	
7.	Prof. M. Soundararajan	Professor	No.10, Main Road Kunn am, Kunnam Taluk, Perambalur District, Tamil Nadu, Pincode - 621708,	
8.	Prof. N.Ramakrishnan	Professor	Plot No.4, Annamalai Nagar, D.Pudukudi, Achampathu, Madurai West Taluk, Madurai District, Tamil Nadu, Pincode - 625019,	
9.	Prof.S.Mani	Professor	Old No.31, New No.9, Dooming Lane, 1 Floor, Santhome, Mylapore Taluk, Chennai Tamil Nadu, Pincode - 600004,	
10.	Dr.K.Rajasekaran	Associate Professor	No.19/20, Therodum North Street, Agaram, Parangipettai, Bhuvanagiri Taluk, Cuddalore District, Tamil Nadu, Pincode - 608502,	



11.	Dr.M.Kanmani	Associate Professor	No.7, 2nd Street, Thenirukulam, Krishna Nagari, Ramaiyanpatti, Tirunelveli – 627 358	
12	Dr.P.C.Nagasubramani	Associate Professor	G-403, S&P Sense, Kamarajar Street, Ayanambakkam, Maduravoyal, Chennai -600 095, Tamil Nadu, Pincode – 600 095,	


Signed in our presence this _____ day of _____,


Signature of Empowered

Name : **Dr.K.Mohan**
Deputy Registrar, TNTEU

Father's Name : Kannaiyalal

Address : No.71, Railway Station Road,
Chinnaselam
Chinnaselam T.K, Kalakurichi Dist.
Pin -606 201

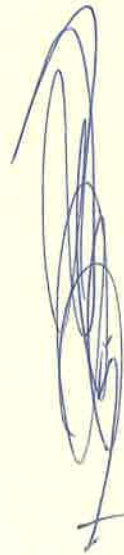
Signature : 

Name : **Thiru.S.Durairaj**
Assistant Registrar, TNTEU

Father's Name : Siva

Address : No.19, Meera Bai Street,
Kamala Kanappan Nagar,
Mampazhapattu Road,
Villupuram Dist.
Pin 605 602

Signature : 



TAMIL NADU TEACHERS EDUCATION UNIVERSITY

ALUMNI ASSOCIATION (TNTEUAA)

BYE-LAWS

1. **Name of society** : TAMIL NADU TEACHERS EDUCATION UNIVERSITY
ALUMNI ASSOCIATION (TNTEUAA)
2. **Registered office of society** : Tamil Nadu Teachers Education University
176/6, Gangaiaimman Kovil Street,
Karapakkam
Chennai : 600097.
3. **Date of formation of the society** : 02/08/2021
4. **Jurisdiction of the registrar of society** : The Society is situated within the jurisdiction of the Register of Society & Register of Societies & Registrar of Assurances Chennai South
5. **Alumni Working Hours** : The working hours of the Alumni shall be between 10.00 am to 4.00 pm

6. Mission

The University is in pursuit of excellence by promoting human values for social harmony, providing quality teacher education for the rural and unreached students and to make colleges of education excel through innovative teaching, research and extension activities.

7. Vision

Our vision is to provide internationally comparable quality teacher education to the youth. The aim is not only focused on imparting subject knowledge and skills, but also to mould the students with better conduct and character committed to the societal needs and national development. The University strives to realize the vision of India and excel in promoting and protecting the rich heritage of our past and secular ideals of the nation.

8. Objectives

- TNTEUAA Caters to the Educational need of Backward Students
- Ministry to Women Empowerment
- Brings out Students' latent talents
- Brightens up career avenues of TNTEUAA
- Shapes up a new generation
- Strives for total excellence of TNTEUAA
- Provides career and vocational guidance to the Alumni.

Aims and objectives

The aims and objectives of the Association shall be:

- a) Bring the old students of Tamil Nadu Teaches Education University, Chennai-97 under one forum for exchange of their experiences, dissemination of knowledge and talents amongst its members and also for the furtherance of fellowship, advancement of scientific knowledge in general of the members of the Association.
- b) To conduct seminars, conferences, workshops, endowment lectures and other academic activities and also to keep in touch with one another of the University faculty, non teaching staff and students.
- c) To create and establish Alumni endowments for granting scholarships, prizes and medals to the students showing high proficiency in their studies and honour the former students of the University.
- d) To advise and interact with State and Central Government Bodies, Universities and Associations of other academic institutions on matters relating to promotion of higher education, training and management systems and thereby promote the welfare and status of the University.
- e) To collect funds by subscriptions, contributions, donations and gifts from members, non-members, Governments, Universities and other institutions and philanthropists for furtherance of the above objectives.
- f) To render financial aid to deserving poor students and scholars studying at the University.
- g) To render financial aid to deserving Alumni in the cases of extreme compassionate circumstances.
- h) To bring out Magazines, Souvenirs and Newsletters for highlighting the activities of the University and its Alumni
- i) To organize cultural and educational programmes and also to conduct Alumni Day celebration every year.
- j) To help the Alumni to get advice from the University on various technical problems and job opportunities that they may come across in their work and real life.



k) To carry out such other activities as may be necessary for furthering the above aims and objectives.

9. SUBSCRIPTION AND ENTRANCE FEES:-

- a) Every member applying for membership, shall pay an Membership fee of Rs.100/-
- b) Each member shall pay a Yearly subscription fee of Rs.1000/- per annum on or before the 30th April of the every year in advance. The society generates, issues invoice or notice on or before march 30th of the every year.
- c) If any membership keeps arrears of the subscription fee for more than three Months his/her membership shall automatically cease to be a member of the society of (TNTEUAA).

10. TRANSACTION OF BUSINESS OF THE SOCIETY:-

The transaction of the business shall be carried through the office bearers of the executive committee of the society.

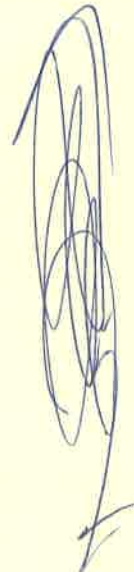
11. EXECUTIVE COMMITTEE:-

- a) The administration of the society is vested in the executive committee which consists of One President, One Vice President, One Secretary, One Joint Secretaries, One Treasurer, Seven Executive Members, total 12 members.
- b) The above members shall be elected by the general body among members at the general body meeting.
- c) The term of the member of the committee shall be **Two Years**.
- d) The meeting of the executive committee shall be held once in a month to discuss important subjects.
- e) The notice for the executive committee meeting shall be issued 7 days prior to the meeting. The quorum for the meeting shall be $\frac{3}{4}$ members.
- f) All office bearer shall preferably, those who are residing in the all over .

12. POWERS AND FUNCTIONS OF THE OFFICE BEARES:-

A. PRESIDENT:-

- a) He shall be the head of the society.
- b) He shall call for & preside over of meeting of the committee, EC, General Body.
- c) He shall be the Chairman of the committee.



B. VICE PRESIDENT

In the absence of President, the Vice President shall perform all his/her duties and exercise all his powers except the one relating in the call for Extra Ordinary Meeting.

When casual vacancy arises in the office of the President, the Vice President shall hold such office pending appointment to such office as provided in bye laws and shall exercise such powers and discharge such duties as would have been done by the President, had he/she held the office.

D. SECRETARY:-

- He shall carry out all correspondence on behalf of the society.
- He shall issue notice of meetings and maintain the records of the minutes of all such meetings.
- He shall carry out the other duties, which are entrusted by the president and the committee.

D. JOINT SECRETARY:

- a) He will assist the secretary in his activities to act in the absence of the Secretary in consultation with the President.
- b) Carry out duties temporarily in absence of Secretary

E. TREASURER:-

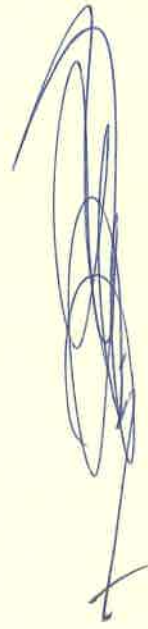
- a) He shall maintain account books, vouchers, receipt books and other connected records.
- b) He shall issue receipts for all sums received.
- c) He shall prepare statement of the annual income expenditure statements for approval by the committee at its meetings.
- d) He shall carry out general policies laid down by the general body.

F. THE EXECUTIVE MEMBERS:-

The Executive Members shall assist the Secretary, Treasurer and to attend the executive committee meeting.

G. PREPARATION AND FILING OF RETURNS:-

The necessary return registers, records and statements required to be filed with the register concerned shall be prepared and filed by the secretary.



13. ACCOUNTS AND AUDITS:-

- a) The financial year of the society shall be April to March.
- b) The society shall maintain the register of the accounts of the members and other records in accordance with rule 18 of the act and will be kept for inspection by members free of charge.

14. SUPPLY OF COPIES OF BYELAWS ETC:-

The copies of byelaws, income and expenditure statements and balance sheets will be supplied to members on requisition at the cost of Rupees.1/- per copy of each document.

15. FINE/ACTION TO BE TAKEN ON MEMBERS WHO VIOLATE BYE-LAWS OR RULES:-

Members found guilty of violation of all or any of the byelaws of the society or rules framed by the executive committee will be removed from the society by a resolution passed by the majority of the executive members of the committee.

16. DAY TO DAY TRANSACTION OF THE SOCIETY SHALL BE DONE BY THE COMMITTEE:-

- a) The executive committee has the power to appoint staff for executive work of the society and also to frame service rules for such staff.
- b) The treasurer of the society is authorized to have sum not exceeding to Rs.2500/- for one day transaction. The funds of the Association will be in any Nationalized Bank by opening the bank a/c in the name of association duly opened and operated by president/secretary and Treasurer.

17. GENERAL BODY MEETING:-

1. At least one general body meeting shall be held after the expiration of financial year, which is called Annual General Meetings (i.e) within the month of September.
2. The Following Business Will Be Transacted in the Meeting.
 - To elect the members of the executive committee once in three years.
 - To appoint auditor/auditors, audit or fees for the ensuring financial years.
 - To adopt and consider the audited statements of accounts of the proceedings years.



- To pass the budget of the society for the ensuring year.
- Any other resolutions ordinarily received from the members three weeks before the meeting.

3. The Audit of Accounts and Balance Sheet For The Financial Year With Reference to Section 16 and the Person or Persons Appointed To Do Such Audit:-

Financial Year:- The Society has decided to keep the financial year from April 1st to March 31st. The accounts for the Society shall be presented for an audit, after the expiry of the financial year.

4. Proper Books of Accounts to be maintained by the Society:

a. **CASH BOOK :**

Cash Book showing daily receipt and expenditure, and the balance at the end of each day.

b. **RECEIPT BOOK :**

The receipt of subscription should containe name of the member date and amount received to be signed by the Treasurer. He/She should keep counter foils of the receipt books.

c. **VOUCHER FILE :**

The Society shall maintain a voucher file containing all vouchers for contingent and other expenditure incurred by the Association, numbered serially and filed chronologically.

d. **LETTERS FILE:**

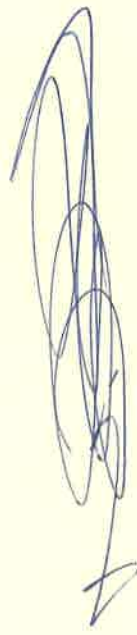
The letters should be maintained of all letters sent by the Association.

e. **MINUTE BOOK:**

The Society shall cause minutes of all proceedings of its General Meetings, and of its committee to be entered in books kept for the purpose.

f. **MEMBERS REGISTER:**

The society shall maintain a register of its members which includes the name, address, occupation and the date of enrolment filled in prescribed format.



5. Extra Ordinary General Body Meeting:-

The executive Committee may at time call an extra ordinary general body meeting of the society within 21 days notice shall call in accordance with such requisition shall have power to call such meetings, duly complying with all the requirements.

6. Notice of General Body Meeting:-

1. Notice of every such general meeting shall be given to all members 21 days before the meeting. The notice shall contain the day, hour and place and object of the meeting, and in case or any amendment of bye-law or object of the society as contained in the memorandum intended the proposal shall contain a copy of every such amendment.
2. The notice shall be sent to the members by one or more of the following mode viz.

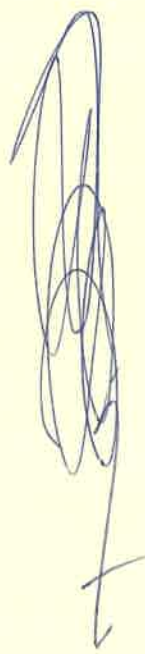
- a) By local delivery or by post or by circulation by the members or by email/whatsapp or any social media or by publication through press. The quorum of all general body meeting shall be 2/3rd the notice of the society.

QUORUM:-

The Quorum of all General Body Meeting shall be 2/3rd of the total members.

7. SPECIAL RESOLUTION:-

- a) Special resolution is a resolution which is passed by a majority of not less than 2/3th of the members of the society entitled to vote as per present in person at a general body meetings of which a notice or not less than 21 days specifying the intention as to be duly given.
- b) provided that if all the members entitled to vote at any given time in such a meeting
 1. To agree a resolution may be passed as special resolution by giving notice not less than the period prescribed under this rules has been duly given.
 2. To amend the bye-laws of the Association.
 3. To amend the object relating the memorandum of association



4. To change the name of the association.
5. To amalgamate the association.
6. To dissolve the association.

8. EXHIBITION OF REGISTERS:-

The member's registers, minute's book and book of accounts shall be kept at the registered office of the association for inspection by its members and at during the prescribed time shall be free of charge by giving a requisition in writing to the secretary.

9. THE FUNDS OF THE SOCIETY:-

The funds of the society shall be invested in a Nationalized bank by opening SB or Current A/c or by way of fixed deposit and such accounts shall be operated jointly by the president or Treasurer.

10. ADJOURNMENT OF MEETING:-

If required quorum is not present, the meeting shall be adjourned for an another convenient date.

If any of the committee executive members or office bearers fails to attend three consecutive meetings without any written request he will automatically cease to be member.

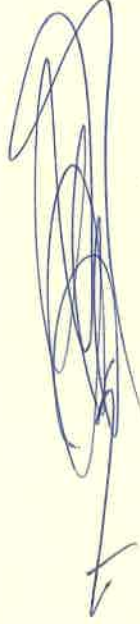
For matter mentioned or specifically mentioned or the bye-laws the provisions of the Tamil Nadu societies Registration act, 1975 and Rule made there under will apply.

11. GENERAL:-

For matter mentioned or specifically mentioned or the bye-laws, the provisions of the Tamil Nadu Societies Regulation Act 1975 and Rule made there under will apply.

12. REMOVAL OF MEMBERS:-

- a) If member who does not take any interest in the activities of the affairs of the Association will be liable to be removed from the association and the decision of General Body shall be final.



b) In such cases aggrieved person shall have the right to appeal to the General Body.

13. DISSOLUTION:-

The Association may have a special resolution to determine that Association shall be dissolved the thereupon, the association shall be dissolved forthwith. The Association shall stand dissolved as per procedures laid in Section (41) & (42) of the Tamil Nadu Societies Registration Act.27 of 1975.

14. GENERAL FUNCTION:

- i) This Society is irrevocable. If the Society hereby constituted fail for any reason in the opinion of the Executive Committee Meeting & Special General Body Meeting of the Society the net assets of the Society both movable and immovable's shall be handed over to any Society as decided by the majority of the Special General Body Meeting.
- e) In the Event of the winding up dissolution of the Society assets and liabilities, if any shall be transferred to another Society which has Similar objects and enjoying Exemption U/s. 11 and 80-G of the Income Tax Act, 1961.
- f) The Society shall invest its income available for investment from time to time in specific mode of investments as per section 13 (i) (d) read with section (ii) (5) of the Income Tax Act, 1961.
- g) The Income and funds of the Society shall be solely utilised towards the objects of the Society and no portion of its income shall be utilized for payment to Office Bearers and Executive Committee Members by way of Salary Remuneration, Profit Interest, Dividends etc., in Section 13 (i) of the Income Tax Act, 1961
- h) The funds of the Society would not be applied for any religious purposes or given religious institutions.
- i) The benefits of the Society are open to all in the Society at a large irrespective of caste, creed, religion sex etc.

15. ELECTION:-

Office Bearers & Executive Committee Members Method of Election:

- Office Bearers and Executive Committee Members should prepare Voter's list before 30 days of the election and verify of and it should be placed in the Societies Notice Board and it is to be placed in front of the building. Missing

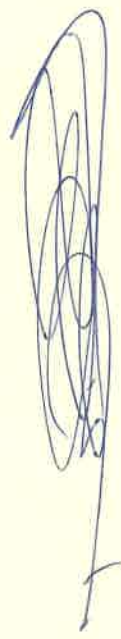
names of the General Members from the Voter's list shall be included in the Voter's list within 15 days from the date of application.

- The notice should be sent by post to the Secretary on duty before 1 month of expiry of the term. Election for Executive Committee Members, Election Officer, Assistant Election Officer, is to be conducted.
- The Election Officer and Assistant Election Officer are to be elected by conducting General Body Meeting 30 days before expiry of the term of Executive Committee.
- After the declaration of the Election, the Election Officer and Assistant Election Officer should notify the date of filing nomination, the last date for nomination, the date of filing nomination, the last date for nomination, the date of withdrawals, date of securitizing and election date. This notification should be placed in the notice board.
- The Executive Committee Members and office Bearers of the Association and General Body Meeting members, have to conduct the elections by following the rules and regulations of the Tamil Nadu public Elections, It is the duty of the President. In the absence of the Election Officer, the Assistant Election officer shall perform this duty.
- Those who want to contest in the election should obtain their nomination form from the Association during the working hours of the Association.
- Nomination form shall be issued 3 days continuously before 20 days of election.
- The Nomination form should be filled and one member must propose it and another section it and it should be submitted to the Election Officer before the last date for filling of nomination.
- The candidate, who submitted the nomination form but does not want to contest in the election later, can withdraw his nomination paper by 5 P.M. on the third day from the last date.

NOTE

The Election date, nomination issuing date, nomination withdrawal date, are not to be included in the above in the above given date.

The date of election date, place, time the name of the candidate, designation shall be sent to General Body Members by Post.



16. Members

The Association shall consist of the following persons as its members.

- a) All PG, M.Phil, and Ph.D. graduates of the University are eligible to become members of the Association on payment of an annual membership fee of Rs.1000/- or life membership fee of Rs.5000/-, Silver Membership fee of Rs.10,000/-, Gold Membership fee of Rs.20,000/-, Platinum Membership fee of Rs.25,000/- Diamond Membership more than Rs.25,000/-.
- b) The subscribers to the memorandum shall be the founder members as well as life members of the Association and they will be known as founder - Life members of the Association. These founder life members nominated by the Patron shall be the members of the First Executive Committee and they shall hold office for a period of two academic years.
- c) The Vice-Chancellor of the University shall be the Patron.
- d) The Registrar of the University shall be the Ex-officio secretary of the Association.
- e) Any student / scholar who pays the annual subscription of Rs. 200/- during his study in the University can be considered as student member of the association and he / she will automatically become member of the Association after passing out from the University, taking the subscription of Rs. 200/- paid during his / her studentship as the annual membership for the first year.

17. Administration

- a) The administration of the Association shall rest in an Executive Committee, consisting of (1) a President (2) a Vice-President (3) a General Secretary (4) a Joint Secretary (5) a Treasurer and (6) Eleven Members. All founder Life members shall be the Ex-officio members of the Association. The Public Relations Officer of the university shall be an Ex-officio member of the Executive Committee.
- b) The Members of the Executive Committee shall be elected by the Members of the Association including Life members and founder life members at the Annual General Body Meeting (AGBM) and they shall hold office for a period of three years.
- c) A committee once elected shall continue to hold office till a new committee assumes charge.
- d) If any vacancy arises in any post on account of resignation, death etc., the Executive Committee may nominate any person to such post from among the members of the Executive Committee. Such nominated persons shall hold office till the next election of the Executive Committee.
- e) If an Executive Committee Member is absent from three consecutive meetings of the Executive Committee, without prior notice, he / she shall cease to be a member of the Executive Committee.

- e) If an Executive Committee Member is absent from three consecutive meetings of the Executive Committee, without prior notice, he / she shall cease to be a member of the Executive Committee.
- f) If any member fails to pay the annual subscription fees with in that year (on or before the end of the academic year, ie. 30th June) after the same has fallen due shall cease to be member of the Association and the General Secretary shall remove the name of such defaulter from the register of members.
- g) The Executive Committee shall have the power to expel a member for willful disregard to the Association rules or misconduct, on provided the member concerned gives an acceptable explanation for his / her misconduct.

18. **Election and Tenure of Office**

The mode of election shall be by secret ballot.

- a) The procedure for election shall be laid down by the Executive Committee.
- b) All terms of office of the elected members shall commence from the close of the AGBM at which elections were held and shall continue for a period of THREE YEARS or till the close of the second AGBM leaving one in-between, whichever is earlier.
- c) Members cannot hold the same office for more than two terms.
- d) In the event of a vacancy at any level in the Executive Committee, the Executive Committee shall have the freedom to elect a member to fill the vacancy.
- e) However, notwithstanding clause third (7.3) above, the first Executive Committee, shall hold office for a term of three consecutive years for building the Alumni Association on sound footing.

19. **General Body Meetings**

- a) The Annual General Body Meeting shall be held every year in the first week of July.
 - To elect the Executive Committee
 - To approve the audited statement of accounts.
 - To deliberate the annual report of the Association, and
 - To consider any amendments to the By-laws.
- b) The Executive Committee may convene General Body meetings as and when necessary.
- c) Extraordinary meetings of the General Body shall be convened at the request of not less than one-third of the total members, within two months after receipt of such request.
- d) The quorum of a General Body meeting shall be one-third of total members or 50 members whichever is less.



e) The meeting shall be conducted in the University premises.

20. Executive Committee Meetings

- a) Meetings of the Executive Committee shall ordinarily be convened at least once in 3 months.
- b) Special Meetings of the Executive Committee shall be convened on written request of not less than 7 members of the Executive Committee.
- c) Quorum for a Meeting of the Executive Committee shall be one third of members of the Executive.

21. General Provisions regarding meetings.

- a) Seven days' notice shall ordinarily be given for all meetings of the General Body / Executive Committee. The notice of the General Body meeting shall be published in two newspapers / University Alumni web site approved by the University.
- b) In the absence of the President, the Vice-President shall preside over the meetings of the General Body / Executive Committee. In the absence of the President and Vice-President, a senior member of the Executive Committee shall preside over the meeting.
- c) All decisions shall be on the basis of majority of votes. In case of equality of votes, the President of the meeting shall have to cast a vote.

22. Duties of Office Bearers of the Association

a) President

- He shall preside over all the Meetings. He / She may allocate suitable responsibilities to other executive members.
- He / She may appoint working groups, sub-committees, officer, clerk and such other subordinate in consultation with General Secretary and nominate representatives of Association on vacancies, to Government / Institute and / or other bodies when invited to do so.
- He / She shall act on behalf of Association.

23 Vice-President

- a) In addition to his / her duties as a Member of the Executive Committee, he shall preside over Committee Meetings in the absence of the President.

24 Secretary

- a) The General Secretary shall attend to the day to day correspondence and communications to and from Association.
- b) Maintain official records of the Association.

- c) Be an ex-officio member of all the Committees of Association.
- d) Maintain general supervision over the office staff.
- e) He / She shall be responsible for calling Meetings of the Executive Committee in consultation with the President.
- f) He / She shall be responsible for filing of annual Reports of Association with the Registrar of Societies after every Annual and other Special General Meetings, Financial Statements with the Income Tax Officer, and such other statutory requirements.

25. Joint Secretary

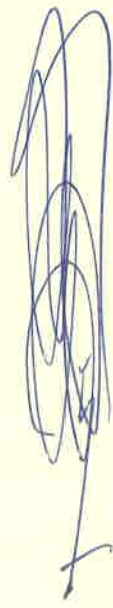
- a) The Joint Secretary shall assist the General Secretary in discharging his / her duties.
- b) He / She shall carry out such other duties as may be assigned to him / her from time to time by the Executive Committee.
- c) He / She shall assume charge as General Secretary in the absence of the General Secretary.

26 Treasurer

- a) The Treasurer shall maintain the accounts of the Association.
- b) He / She will be an ex-officio member of all Committees involving financial implications and shall be the Chairman of the Finance Committee.
- c) Receive and hold all moneys paid to the Association for the use of the Association
- d) He / She shall be responsible for getting the audited statements of Association prepared for presentation at the Annual General Meetings and file the same with the Income Tax authorities when duly passed by the General Body.]

27. Executive Committee

- a) The affairs of the Association shall be managed by the Executive Committee.
- b) General Secretary and the President and atleast two other members of the Executive committee shall be from amongst the members who are residents of the city of Chennai.
- c) The Executive Committee shall have the power to incur expenditure necessary to carry out the aims of the Association.
- d) The Executive Committee shall have the power to frame By-laws consistent with the aims and objectives of the Association. The provisional Bylaws shall be placed before the next General Body Meeting for ratification.
- e) The Executive Committee shall have power to consider all communications addressed to the Association.



- f) The Executive Committee shall be in charge of and protect the properties of the Association.
- g) The Executive Committee shall prepare and submit annual reports, including balance sheets, audited accounts / statements of income and expenditure.
- h) The Executive Committee shall collect dues / fees from members.
- i) The Executive Committee shall undertake such tasks as will protect the objectives of the association.

28. Finance

- a) Money received as membership fees, donations, subscriptions etc. shall constitute the income of the Association.
- b) The funds of the Association shall be deposited in nationalized bank(s) in the name of Association and shall be operated jointly by any two of the following Executive committee members:

- (i) President, (ii) Treasurer and (iii) General Secretary duly authorized by the Executive Committee.

30. Keeping of Accounts

- a) The Treasurer shall keep an account of the general funds of the Association. He shall maintain an account of all income and expenditure of the general funds of the Association in the manner prescribed.
- b) The accounts of the Association will be subject to annual audit by a certified Auditor to be appointed by the members in the Annual General Body Meeting. The first auditor shall be appointed by the Executive Committee and He / She shall hold office upto the end of the first Annual General Body Meeting.
- c) Audit of Accounts The Executive Committee shall atleast once a year submit the accounts together with a general statement of the same and all necessary vouchers upto 31st March for audit to persons appointed as auditors. The auditors shall have access to all the books and accounts of the Association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the Association and shall verify the same with the accounts and vouchers relating thereto.

31. Inspection of Books

- a) The Register of Members, the Minutes Book and the Books of accounts of the Association shall be open to the inspection of any member of the Association at all reasonable hours at the registered office of the Association or at any place where the same are kept, and it shall be the duty of the General Secretary to produce the same on request by the member, free of cost.
- b) Each member is eligible to be supplied with a copy of By-laws, list of members and the details of receipts and payments account, free of cost at the end of every year. Additional copy of By-laws, list of Members and details and payments



account shall be supplied on application and payment of a fee of Rs. 50/- for each item said above.

- c) The General Secretary shall file with Register within one month after the date of Annual General Body Meeting –
- d) An authenticated copy of income and expenditure accounts, balance sheet and report of the auditors and General Secretary.
- e) A statement of the names, addresses and occupations of the persons who, at the expiry of the financial year, were members of society and
- f) A declaration to the effect that the association has been carrying on business or has been in operation during the financial year.
- g) It shall be the duty of the Executive Committee to keep a copy of the last balance sheet of the association, together with the report of the auditors, displayed in a conspicuous place at the registered office of the association.

32. Amendments Any of the provisions of the By-laws may be amended by two-third majority of the members present and voting at the General Body meeting of the Association.

